



8 components of a successful cloud transition.

A cloud readiness checklist for not-for-profits, charities and health and community organisations.

To minimise downtime, provide employees with greater flexibility and reduce overheads, an increasing number of not-for-profits, charities as well as community and health organisations are moving some – or all – of their technology to the cloud as part of their digital transformation strategy.

However, a move to the cloud can also raise more questions than answers: Should you move all your IT assets, or just some? When should you make the move? How? Is your organisation ready for the change? And if so, where should you start?

At Evolve IT, we provide customised strategies to help NFPs adopt new and innovative ways of working. Following are the eight proven steps that we follow, and some of the key questions that we ask, in helping a customer start a digital transformation journey.

1. Business pain points

- What are your unique operational challenges on a day-to-day basis?
- What are the specific challenges for individual teams and departments within your organisation? How do they differ? What commonalities exist?
- Do you feel your current technology infrastructure is holding you back? How?
- Do your people currently have the tools they need to communicate and collaborate from anywhere?
- Are you able to scale your business up or down based on developments in the sector?

2. Mobility

- How accessible is your organisation's data now? Do you already incorporate mobility, and if so, what devices do you use?
- Are you looking to improve the way your people work – e.g. by introducing hot-desking, more flexible hours, or greater capacity to work from home?
- Would moving your IT spend from a capital expense to a pay-per-month operating expense benefit your organisation's cash flow?
- Do you have a dispersed workforce and / or multiple offices?
- Are any of your business apps not accessible from outside the office?
- Do you operate with remote teams (e.g. case workers) and if so, do they have a way of connecting to your office when on the go?

3. Growth

- How is your software licensing currently configured?
- What existing investments do you have?
- Do you have the flexibility to scale your organisation up or down as required?

4. Business efficiencies

- Are your employees as productive as they could be? How could they work more efficiently?
- What are your current communication and collaboration channels like? How could they be improved?
- What are your overall objectives when it comes to business efficiency? What specific results do you want to achieve?
- What steps can you take to optimise your infrastructure so you can channel more funding into community programs and less into your IT?

5. Risk management and compliance

- What are your security priorities? How secure is your infrastructure now?
- Do you have a disaster recovery plan in place?
- Do you have a continuity plan in place? What percentage of the time is your current infrastructure operational?
- Are you protected from ransomware attacks? Do you have a plan in place?
- How relevant is data sovereignty to your business?
- How sensitive is your data? How much protection does it need?
- What compliance aspects are relevant to your organisation? How do you currently capture the data you need to meet these requirements?

6. Change management

- What are your training requirements? How many teams do you have and how, when and where should training be provided?
- How will you support staff on an ongoing basis?

7. Value

- How could the cloud help you achieve greater community support?
- Do you currently have the ability to wind-up or shut-down unused services after hours to save money?
- Would moving your IT spend from a capital expense to a pay-per-month operating expense benefit your organisation's cash flow?

8. Partner

When it comes to getting started with the cloud, it's important to have a partner you can trust. When choosing a partner, be sure to ask:

- Do they have expertise in the NFP sector?
- Can they work with vendors to ensure a successful transition?
- Do you have existing relationships you want your partner to manage in your behalf?
- Can your partner evolve your solutions over time if your needs change? Will they help you ensure you are making the most of your cloud investment?
- Will they monitor your service to identify efficiencies and cost reductions?

At Evolve IT, we specialise in helping NFPs evolve their businesses through quality ICT solutions. We focus on your specific needs and create customised solutions to suit.

Contact us on **1300 865 865** or visit **www.evolveit.com.au** to learn more.